

**Kansas Permanent Families Account
FY 2024 CRB Grant Application
(Existing Programs)**

Please complete the attached form and return an original signed copy to:

Dena Russell Marino
Court Improvement Specialist
Office of Judicial Administration
Kansas Judicial Center
301 SW 10th Avenue
Topeka, Kansas 66612-1507

Or, return by email to casa.crb@kscourts.org

Deadline: Grant forms must be received in the Office of Judicial Administration by **5:00 p.m. on April 30th, 2024.**

Instructions:

Except for signatures, please type or print the requested information. An electronic copy may be submitted, but an original signed cover sheet is required.

- A. Provide complete name, address, and phone number of applicant agency.
- B. Provide name, title, and signature of program director.
- C. Provide name and signature of your judicial district's chief judge.
- D. Provide signature and requested information regarding your program's fiscal agent.
- E. Provide your federal identification number.
- F. List the counties which your program serves, as of the beginning of this grant period.
- G. Fill out budget form, providing total amounts for each expense category. On separate page(s), please give an itemized explanation of your budget request. You may use as many pages to do this as necessary.
- H. Please provide the requested information:
 - 1. The number of boards operating in your program at the end of the calendar year 2023;
 - 2. The number of individual children in need of care served by your program in calendar year 2023, 2022, 2021;
 - 3. The number of CRB hearings held, by all boards, in 2023; 2022; 2021;
 - 4. The total number of CRB volunteers who maintained certification at any time in calendar year 2023, 2022, 2021.
- I. Please provide the requested information regarding any proposed changes to your program in this grant period. You may attach a separate sheet containing this information to the grant form. Attached information should not exceed one single spaced typewritten page.
- J. Attach a copy of your cash expenditure data, detailed by line item, for the fiscal year 2023 (July 1st - June 30th) 2023.

**KANSAS PERMANENT FAMILIES ACCOUNT
FY 2025 CRB GRANT APPLICATION**

EXISTING PROGRAMS

OFFICE OF JUDICIAL ADMINISTRATION

A. Applicant Agency

CASA of Shawnee County
501 SE Jefferson, Suit 2002
Topeka, KS 66607

B. Program Director (Name, title, signature)

Meegan Shuler

CRB Coordinator



Meegan Shuler (Apr 17, 2024 13:46 CDT)

Director

C. Chief Judge or Designee

The Honorable Steven Ebberts


(Print name of Judge or designee)



Judge Ebberts (Apr 17, 2024 10:29 CDT)

Signature

D. Fiscal Agent



Connor J. Smith (Apr 24, 2024 12:29 CDT)

Signature

E. Federal Identification Number

48-130095

* Note: Not all requested information may be used in allocation determination

F. Geographical Area to be Served (counties)

Shawnee County

G. Fiscal Year 2023 (July 1, 2022- June 30, 2023) Budget: Actual Expenditures (Complete attached budget form and submit narrative as needed.)

H. Program Statistics

1. Number of boards in
2023 calendar year: 2
2. Number of CINCs served in
2023 calendar year: 46
2022 calendar year: 31
2021 calendar year: 51
3. Number of hearings held in
2023 calendar year: 34
2022 calendar year: 15
2021 calendar year: 51
4. Total number of certified CRB volunteers in
2023 calendar year: 14
2022 calendar year: 15
2021 calendar year: 23

I. Proposed Changes

List proposed changes to current program, justification for proposed changes, and cost of proposed changes. Attach additional sheet if necessary.

**Applicant Agency
Kansas Permanent Families Account
FY2023 Actual Program Expenditures**

J.

Funding Source Itemized Expense	Grant Expenditure	All Other Cash Match	In Kind	Total
1. Combined salaries a. Gross Salaries b. Fringes c. Taxes	 36,131.72 0.00 3,000.00			39,131.72
2. Travel and subsistence	0.00			0.00
3. Furniture and equipment	0.00			0.00
4. Supplies	0.00		1,000.00	1,000.00
5. Staff and volunteer education	0.00		100.00	100.00
6. Building, space, and maintenance (please list amounts and to who each is paid)	0.00		3,9000.00	3,9000.00
7. Printing and other advertisements	0.00		375.00	375.00
8. Other expenses (Please list each item, amounts, and to whom it is paid. Please use a separate sheet if necessary.)	0.00		3,350.00	3,350.00
9. Total	47,856.72		8,725.00	47,856.72

- 6. Building Space-** Contract with courthouse for In Kind donation of office space.
- 8. Other Expenses-** Allocation of Bookkeeping/Accounting support