Kansas Permanent Families Account FY 2025 CASA Grant Application

(Existing Programs)

Please complete the attached form and return to:

Dena Russell-Marino Court Program Specialist Office of Judicial Administration Kansas Judicial Center 301 SW. 10th Topeka, Kansas 66612

Or by email at: casa.crb@kscourts.org

Deadline: Grant forms must be received in the Office of Judicial Administration by

5:00 p.m. on Tuesday, April 30th, 2024.

Instructions for completing this form:

Except for signatures, please type or print the requested information.

- A. Provide complete name, address, and phone number of applicant agency.
- B. Provide name, title, and signature of program director.
- C. Provide names and signatures of the president and treasurer of your board of directors.
- D. Provide your federal identification number.
- E. List the counties which your program serves.
- F. Report the total number of individual children in need of care served by your program in 2023, 2022, and 2021. This number should include children who were served by an appointed CASA only. This should not include any monitored cases.
- G. Report the total number of volunteers who maintained certification at any time in 2023, 2022, and 2021.
- H. Attach a copy of your cash expenditure data, detailed by line item, for fiscal year 2023 (July 1st 2022- June 30th 2023.)
- I. Provide the signature of your jurisdiction's chief judge. Signature should be obtained after the form is completed.

KANSAS PERMANENT FAMILIES ACCOUNT GRANT APPLICATION FOR EXISTING CASA FY 2025

OFFICE OF JUDICIAL ADMINISTRATION

A. Applicant Agency Spirit of the Plains, CASA 208 E Fulton Terrace Garden City, Kansas 67846 620-271-6197	E. Geographical Area to be Served Finney, Scott, Kearny, Wichita, Hamilton, Greeley			
	F. Number of CINC Children Served in			
B. <u>CASA Director</u>	2023: 63			
	2022: 71			
Debbie Reynolds During the state of the sta	2021: 66			
Executive Director	G. Number of Certified Volunteers in			
C. Board Officers	2023: 20			
Jordan Dawson	2022: 22			
Jordan Dawson Jordan Dawson (Apr 1, 2024 10:52 CDT)	2021: 21			
President	H. FY 2023 Budget Information			
Kathleen Whitley	(Attach details)			
Kathleen Whitley (Apr 2, 2024 09:02 CDT)				
Treasurer	I. Chief Judge's Signature			
D. <u>Federal Identification Number</u>	Kristi Cott (Apr 3, 2024 11:28 CDT)			
48-1076684				

Spirit of the Plains CASA, Inc. Profit & Loss

July 2022 through June 2023

	Jul '22 - Jun	Jul '21 - Jun	\$ Change	% Change
Ordinary Income/Expense				
Income				
1-Government Contributions 1-State				
KS CASA IOLTA	0.00	684.70	-684.70	-100.0%
KS Attorney General-CA	13,500.00	13,411.00	89.00	0.7%
KS Attorney General-CASA	9,853.33	0.00	9,853.33	100.0%
KS Attorney General-CVA	31,239.00	29,277.00	1,962.00	6.7%
Permanent Families Fund	3,787.32	16,177.88	-12,390.56	-76.6%
VOCA Total 1-State	99,091.65	40,620.00	92.00	0.2%
	99,091.00	100,170.58	-1,078.93	-1.1%
2-County	44.000.00	44 500 00	500.00	0.50/
Finney County	14,000.00	14,500.00	-500.00	-3.5%
Greeley County	1,500.00	1,500.00	0.00	0.0%
Hamilton County Kearny County	500.00 0.00	500.00	0.00	0.0%
Scott County	2,250.00	2,000.00	-2,000.00	-100.0% 12.5%
Wichita County	1,000.00	2,000.00 1,000.00	250.00	0.0%
·			0.00	
Total 2-County	19,250.00	21,500.00	-2,250.00	-10.5%
3-Other				
City/County Alcohol Fund	6,000.00	0.00	6,000.00	100.0%
Finney County-Diversion Fees	2,137.50	1,891.00	246.50	13.0%
Total 3-Other	8,137.50	1,891.00	6,246.50	330.3%
Total 1-Government Contributions	126,479.15	123,561.58	2,917.57	2.4%
2-Non-Government Grants				
Finney County United Way	16,800.00	16,834.98	-34.98	-0.2%
Finnup Foundation	30,000.00	30,000.00	0.00	0.0%
Scott County Foundation	1,500.00	0.00	1,500.00	100.0%
Western Kansas Community Fou	0.00	310.00	-310.00	-100.0%
Wheatland Sharing Success Grant	250.00	0.00	250.00	100.0%
Total 2-Non-Government Grants	48,550.00	47,144.98	1,405.02	3.0%
3-Other Contributions				
Other Contributions-Other	19,003.15	18,917.46	85.69	0.5%
Western Kansas Community Found WKCF-Match Day	9,230.00	6,000.00	3,230.00	53.8%
Mary Jo Williams Trust	10,000.00	10,000.00	0.00	0.0%
WKCF Match Day-Other	25,660.00	13,610.00	12,050.00	88.5%
Total WKCF-Match Day	35,660.00	23,610.00	12,050.00	51.0%
Total 3-Other Contributions	63,893.15	48,527.46	15,365.69	31.7%
Other Income				
Commerce Cash Rebate	25.41	0.00	25.41	100.0%
Interest Income	1,820.75	832.71	988.04	118.7%
Other Income-Other	712.39	500.00	212.39	42.5%
Total Other Income	2,558.55	1,332.71	1,225.84	92.0%
Total Income	241,480.85	220,566.73	20,914.12	9.5%
Gross Profit	241,480.85	220,566.73	20,914.12	9.5%
Expense Children's Expense				
Childrens Expense-Other	0.00	16.15	-16.15	-100.0%
Christmas	0.00	15.25	-15.25	-100.0%
Total Children's Expense	0.00	24.40	24.40	
Total Officiens Expense	0.00	31.40	-31.40	-100.0%

Spirit of the Plains CASA, Inc. Profit & Loss

July 2022 through June 2023

Depreciation		Jul '22 - Jun	Jul '21 - Jun	\$ Change	% Change
Bank Service Charge 0.00 10.00 -10.00 -100.00 Miscellaneous Expense-Other -500.94 599.40 -1,100.34 -183.6% Total Miscellaneous Expenses -500.94 609.40 -1,110.34 -182.2% Office Expense 2,535.00 1,820.00 715.00 39.3% Copier Expense 3,185.15 3,047.35 137.80 4.5% Equipment Repairs and Maint. 73.20 27.24 45.96 168.7% Furniture and Equipment 12.64 1,973.75 -1,952.11 -98.9% InternetWebsite 10,368.17 2,351.49 8,016.68 340.9% Office Cleaning 1,500.00 1,440.00 120.00 8.3% Office Stepnse-Other 1,985.47 1,588.77 266.70 15.7% Office Supplies 1,781.66 1,991.09 292.20 10.0% Profess Shipping 221.67 93.96 177.71 188.1% Printing & Publication 646.42 228.90 377.52 140.4% Square Fee	Depreciation	1,145.00	1,153.00	-8.00	-0.7%
Bank Service Charge 0.00 10.00 -10.00 -10.00 -10.00 -10.00 -10.03 -183.6% Total Miscellaneous Expenses -500.94 609.40 -1,110.34 -182.2% Office Expense 2,535.00 1,820.00 715.00 39.3% Copier Expense 2,535.00 1,820.00 715.00 39.3% Copier Expense 3,185.15 3,047.35 137.80 4.5% Equipment Repairs and Maint. 73.20 27.24 45.96 168.7% Equipment Repairs and Maint. 73.20 27.24 45.96 168.7% Internet/Website 10,388.17 2,351.49 8,016.88 340.9% Office Cleaning 1,560.00 1,40.00 120.00 8.3% Office Expense-Other 1,965.47 1,699.77 266.70 15.7% Office Expense-Other 1,965.47 1,699.77 266.70 15.7% Office Supplies 1,781.66 1,991.09 209.43 -10.5% Postage & Shipping 271.67 93.96 177.71 189.1% Printing A Publication 646.42 268.90 377.52 140.4% Square Fee 252.00 0.00 252.00 100.0% Telephone 1,078.57 1,044.21 34.36 3.3% Total Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,600.00 -400.00 -40.00 Professional Fees 640.00 1,100.00 -400.00 -41.8% Audit 1,5724.56 4,966.00 768.50 15.5% Insurance Expense 2,285.00 3,553.00 -1,268.00 -35.7% Insurance Expense 2,285.00 3,553.00 -1,268.00 -35.7% Total Professional Fees 8,702.26 9,649.60 768.50 15.5% Insurance Expense 100.00 0.00 100.00 100.0% Governor's Conference 300.00 0.00 300.00 100.0% Governor's Conference 300.00 0.00 50.00 100.0% Governor's Conference 300.00 0.00 300.00 100.0% Governor's Conference 3,761.01 1,388.46 1,887.64 1,86.0% Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Volunteer Recognition 2,402.65 317.21 2,085.44 657.4% Payoli Taxes (Employer tax) 11,233.29 1,568.33 64.96 6.3% Payoli Taxes (Employer tax) 11,233.29 1,568.33 64.96 6.3% Payoli Taxes (Employer tax) 1			•		
Miscellaneous Expenses -500.94 599.40 -1,100.34 -183.6%	Miscellaneous Expenses				
Total Miscellaneous Expense				-10.00	
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Cell Phones	Total Miscellaneous Expenses	-500.94	609.40	-1,110.34	-182.2%
Copier Expense 3,185.15 3,047.35 137.80 4.5% Equipment Repairs and Maint. 73.20 27.24 45.96 168.7% Furniture and Equipment 21.64 1,973.75 -1,952.11 -98.9% Office Cleaning 1,560.00 1,440.00 120.00 8.3% Office Expense-Other 1,955.47 1,698.77 256.70 15.7% Office Supplies 1,781.66 1,991.09 -209.43 -10.5% Office Publication 646.42 268.90 377.52 140.4% Square Fee 250.00 0.00 252.00 100.0% Telephone 1,078.57 1,044.21 34.36 3.3% Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,600.00 0.00 0.0% Office Rent 15,600.00 1,100.00 -460.00 -41.8% Office Rent 15,600.00 1,100.00 -460.00 -41.8% Office Rent 1,000.00 -460.00 -41.8% Office Rent 1,000.00 -460.00 -41.8% Office Rent 1,000.00 -4		0.505.00	4 000 00	745.00	22.22/
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Printing & Publication 646.42 268.90 377.52 140.4% Square Fee 252.00 0.00 252.00 100.0% Telephone 1,078.57 1,044.21 34.36 3.3% Total Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,600.00 0.00 0.0% Professional Fees 640.00 1,100.00 -460.00 -41.8% Audit 5,724.56 4,956.06 768.50 15.5% Insurance Expense 2,285.00 3,553.00 -1,268.00 -35.7% Professional Fees 8,702.26 9,649.06 -946.80 -9.8% Recruitment/Public Relations 50.00 0.00 50.00 100.00 100.00 Travel and Conferences 100.00 0.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 100.00 <t< th=""><th></th><th>1,781.66</th><th>1,991.09</th><th>-209.43</th><th>-10.5%</th></t<>		1,781.66	1,991.09	-209.43	-10.5%
Square Fee Telephone 252.00 0.00 252.00 100.0% As 3.3% Total Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,500.00 0.00 0.0% Professional Fees Accounting Fees Audult 640.00 1,100.00 -460.00 -41.8% Audit Audit Systemse 2,285.00 3,558.00 768.50 15.5% Systemse Professional Fees Professional Fees 8,702.26 9,649.06 768.50 15.5% Systemse Professional Fees Professional Fees 8,702.26 9,649.06 -946.80 -9.8% Systemse Recruitment/Public Relations Travel and Conferences Director Meetings 100.00 0.00 50.00 100.0% Travel and Conferences Director Meetings Overnor's Conference 300.00 0.00 100.00 100.0% Travel and Conferences Director Meetings All Months Systemse Systems	Postage & Shipping	271.67	93.96	177.71	189.1%
Telephone 1,078.57 1,044.21 34.36 3.3% Total Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,600.00 0.00 0.0% Professional Fees 640.00 1,100.00 -460.00 -41.8% Audit 5,724.56 4,956.06 768.50 15.5% Insurance Expense 2,285.00 3,553.00 -1,268.00 -35.7% Professional Fees Other 52.70 40.00 12.70 31.8% Total Professional Fees 8,702.26 9,649.06 -946.80 -9.8% Recruitment/Public Relations 50.00 0.00 50.00 100.0% Travel and Conferences 100.00 0.00 50.00 100.0% Travel and Conference 300.00 0.00 300.00 100.0% Local Travel 1,401.89 604.29 797.60 132.0% Total Travel and Conferences 3,276.10 1,388.46 1,887.64 136.0% Volunteer Advocates <td< th=""><th></th><th>646.42</th><th>268.90</th><th>377.52</th><th></th></td<>		646.42	268.90	377.52	
Total Office Expense 23,738.95 15,756.76 7,982.19 50.7% Office Rent 15,600.00 15,600.00 0.00 0.0% Professional Fees Accounting Fees 640.00 1,100.00 -460.00 -41.8% Audit 5,724.56 4,956.06 768.50 15.5% Insurance Expense Professional Fees 2,285.00 3,553.00 -1,268.00 -53.7% Professional Fees 8,702.26 9,649.06 -946.80 -9.8% Recruitment/Public Relations Travel and Conferences 50.00 0.00 50.00 100.0% Governor's Conference 300.00 0.00 100.00 100.0% Governor's Conference Other 1,471.21 784.17 690.04 88.0% Tavel and Conference - Other 1,474.21 784.17 690.04 88.0% Volunteer Advocates Fingerprints/Background Checks Meals/Food Expense 85.69 145.02 -59.33 -40.9% Meals/Food Expense 774.40 487.37 287.03 58.9% Recruitment/Public Relations 2,030.44 <th< th=""><th>•</th><th></th><th></th><th></th><th></th></th<>	•				
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Professional Fees	Total Office Expense	23,738.95	15,756.76	7,982.19	50.7%
Accounting Fees 640,00 1,100.00 -460.00 -41.8% Audit 4,950.06 768.50 15.5% 15.5% 15.5% 15.5% 15.5% 15.5% 15.5% 15.5% 3,553.00 -1,268.00 -35.7% 15.5	Office Rent	15,600.00	15,600.00	0.00	0.0%
Audit	Professional Fees				
Insurance Expense					
Professional Fees		· ·			
Total Professional Fees 8,702.26 9,649.06 -946.80 -9.8%	•				
Recruitment/Public Relations 50.00 0.00 50.00 100.0%		52.70	40.00	12.70	31.8%
Travel and Conferences Director Meetings 100.00 0.00 100.00 100.0% Governor's Conference 300.00 0.00 300.00 100.0% Local Travel 1,401.89 604.29 797.60 132.0% Travel and Conference - Other 1,474.21 784.17 690.04 88.0% Total Travel and Conferences 3,276.10 1,388.46 1,887.64 136.0% Volunteer Advocates Fingerprints/Background Checks 85.69 145.02 -59.33 -40.9% Meals/Food Expense 774.40 487.37 287.03 58.9% Recruitment/Public Relations 2,030.44 2,103.26 -72.82 -3.5% Volunteer Recognition 2,402.65 317.21 2,085.44 657.4% Total Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Wages Bonuses 2,000.00 2,750.00 -750.00 -27.3% Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Supervisor 35,351.17 33,847.92 1,503.25 4.4% Total Wages 147,432.69 130,595.86 16,836.83 12.9% Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%		,		-946.80	-9.8%
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Governor's Conference Local Travel 300.00 0.00 300.00 100.0% 132.0% Travel and Conference - Other 1,401.89 604.29 797.60 132.0% Travel and Conferences 3,276.10 1,388.46 1,887.64 136.0% Volunteer Advocates Fingerprints/Background Checks Meals/Food Expense 85.69 145.02 -59.33 -40.9% Mecruitment/Public Relations 2,030.44 2,103.26 -72.82 -3.5% Volunteer Recognition 2,402.65 317.21 2,085.44 657.4% Total Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Wages Bonuses Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Super		400.00	0.00	400.00	400.007
Local Travel					
Travel and Conference - Other 1,474.21 784.17 690.04 88.0% Total Travel and Conferences 3,276.10 1,388.46 1,887.64 136.0% Volunteer Advocates Fingerprints/Background Checks Meals/Food Expense 774.40 487.37 287.03 58.9% Recruitment/Public Relations Volunteer Recognition 2,030.44 2,103.26 -72.82 -3.5% Volunteer Recognition 2,402.65 317.21 2,085.44 657.4% Total Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Wages Bonuses 2,000.00 2,750.00 -750.00 -27.3% Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2%					
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Meals/Food Expense Recruitment/Public Relations Recruitment/Public Relations Volunteer Recognition 774.40 487.37 287.03 58.9%	Volunteer Advocates				
Recruitment/Public Relations Volunteer Recognition 2,030.44 2,402.65 2,103.26 317.21 -72.82 2,085.44 -3.5% 657.4% Total Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Wages Bonuses 2,000.00 2,750.00 -750.00 -27.3% Executive Director Payroll Taxes (Employer tax) Retirement Plan Expense 61,357.50 59,134.10 2,223.40 3.8% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Supervisor 35,351.17 33,847.92 1,503.25 4.4% Total Wages 147,432.69 130,595.86 16,836.83 12.9% Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%		85.69			-40.9%
Volunteer Recognition 2,402.65 317.21 2,085.44 657.4% Total Volunteer Advocates 5,293.18 3,052.86 2,240.32 73.4% Wages Bonuses 2,000.00 2,750.00 -750.00 -27.3% Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Supervisor 35,351.17 33,847.92 1,503.25 4.4% Total Wages 147,432.69 130,595.86 16,836.83 12.9% Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%					58.9%
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Bonuses 2,000.00 2,750.00 -750.00 -27.3% Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Supervisor 35,351.17 33,847.92 1,503.25 4.4% Total Wages 147,432.69 130,595.86 16,836.83 12.9% Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%	Total Volunteer Advocates	5,293.18	3,052.86	2,240.32	73.4%
Executive Director 61,357.50 59,134.10 2,223.40 3.8% Payroll Taxes (Employer tax) 11,233.29 10,568.33 664.96 6.3% Retirement Plan Expense 0.00 0.00 0.00 0.00 0.0% Simple IRA 1,003.06 0.00 1,003.06 100.0% Volunteer Coordinator 36,487.67 24,295.51 12,192.16 50.2% Volunteer Supervisor 35,351.17 33,847.92 1,503.25 4.4% Total Wages 147,432.69 130,595.86 16,836.83 12.9% Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%					
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Total Expense 207,192.24 179,821.80 27,370.44 15.2% Net Ordinary Income 34,288.61 40,744.93 -6,456.32 -15.9%	Total Wages	147,432.69	130,595.86		

et Income 34,288.61 40,744.93 -6,456.32 -15.9%	Net Ordinary Income	34,288.61	40,744.93	-6,456.32	
	et Income	34,288.61	40,744.93	-6,456.32	-15.9%